



PUBLIC RELATIONS INTERN

Accountable to:	Communications Coordinator
Duration:	3 months minimum
Commitment:	2 days/ week
Location:	Ultimo
Remuneration:	Volunteer internship

Do you enjoy interacting with a diverse range of people?
Are you motivated and organised?
Do you want some experience within the field of PR?
Do you want to work in a fun and enriching environment?

If this sounds like you, then why not join us at Vibewire Youth Inc as our Public Relations Intern? We will provide you with the best training required for the job and with the added support of our team, you will most definitely develop relevant experience and knowledge to help you launch your future career!

Vibewire Youth Inc. is seeking an enthusiastic part-time PR intern wishing to further their professional experience in the sphere of public relations, to work primarily on promoting, growing and maintaining Vibewire's initiative and relationships with broader society. No previous experience is necessary. This position will give you PR EXPERIENCE in projects such as our monthly fastBREAK event.

This role entails extensive liaising with the Communications Coordinator as well as our other teams, however there is also much room for autonomy. The minimum commitment we ask for is three months, although longer commitments are welcomed. Applicants undertaking studies in arts, media, journalism and marketing are welcome to apply.

About Vibewire Youth Inc.

Vibewire is an innovative, non-profit youth organisation supporting young people in shaping their world through an assortment of media, arts and entrepreneurial opportunities. We exist to ensure that young people are included (and able to participate) in conversations that matter.

We are seeking energetic, motivated part-time PR Interns. As a Vibewire PR Intern, you will be maintaining relationships with organisations and educational institutions, and establishing new relationships – the ultimate goal being to generate awareness for Vibewire and its initiatives.

Key tasks:

- Approach relevant organisations and institutions with Vibewire's initiatives
- Create, design and send out press releases/other documents to organisations and institutions

- Generate greater awareness for Vibewire and its initiatives
- Grow a national community for Vibewire Youth Inc.
- Provide regular updates to Communications Coordinator

Ideal candidate:

- A commitment to volunteering for Vibewire for a period of 3 months (minimum of 2 days a week)
- Good written and verbal communication skills
- Motivated and determined individual
- Strong interpersonal skills
- Good organisational and time management skills

How to apply

Submit your CV and cover letter to **applications@vibewire.org** with "Public Relations Intern – Last Name, First Name" in the subject line (for example, Public Relations Intern – Doe, Jane).

Applications without these materials will not be considered.

Your cover letter should address the following questions:

1. What excites you about Vibewire Youth Inc.? How does the mission resonate with you?
2. Tell us about why you want to be an Intern in this role.
3. What previous experience do you have that is relevant to this role?
4. What are the skills that you hope to develop in this position?