



WEB DEVELOPMENT INTERN

Accountable to:	Website Architect
Duration:	3-6 Months
Commitment:	2 days/week (16 hrs/wk)
Location:	Ultimo
Remuneration:	Volunteer Internship

Are you an enthusiastic web developer eager to

- express your creativity and flair,
- assist in the promotion of our organisation,
- gain valuable experience in web development and maintenance?

If so, then this internship may be for you!

The web development intern will work with the Website Architect and the Web Development team to implement structural/programming changes to our website that will foster an enhanced user experience and allow Vibewire to grow and sustain its online community. You will ensure that the site is fully operational and easily navigable by end users. You will research solutions to Vibewire's current site dilemmas and propose modifications to the Website Architect, as well as engage in the actual coding for the website.

About Vibewire Youth Inc.

Vibewire Youth Inc. is a dynamic not-for-profit youth organisation that supports young people to shape their world through media, arts and entrepreneurship.

We acknowledge that worldwide young people are making important contributions as world citizens, productive workers, consumers and entrepreneurs. We are dedicated to encouraging and stimulating an entrepreneurial spirit by unlocking the talents, imagination and creativity of youth as drivers of change, addressing important economic, environmental and social issues within their communities.

Previously, Vibewire has run projects such as Reelife Short Film Festival, electionTracker, ProjectEYE and the Interface Anthology. As a web development intern, you will be working behind the scenes to assist in the promotion of our events and projects by working on our website.

Key Tasks:

- Maintaining and building the Vibewire.org website
- Researching advances in Wordpress and cross-platform opportunities (ie: Facebook Connect)
- Assisting in developing an ongoing strategy for Vibewire's online platform
- Providing new functional requirements for Vibewire.org, such as, creating and adding new banner ads for Vibewire.org, merging keywords etc.
- Creating new sections of the site and build additional portlets
- Adding editors and external users when required

Documentation & Handover

- Prepare a website brief and progress reports
- Develop and document key processes for your role
- Update all contact information of potential stakeholders in shared database
- Recruit, induct and train person to take over your position

Requirements

The ideal candidate to work with Vibewire Youth Inc. will have the following attributes and experience:

- Excellent communication and interpersonal skills
- Time management skills and a sense for accountability and professionalism
- Ability to work in a team and independently
- Creative and analytical thinker
- A keen sense of initiative and a proactive approach to problem-solving
- Demonstrated commitment to the aims of Vibewire
- Proficiency in a variety of programming languages and tools (including J-Query and Java)
- Strong knowledge of PHP with familiarity with Wordpress

How to Apply

Submit your CV and cover letter to applications@vibewire.org with "*Web Development Intern – Last Name, First Name*" in the subject line

Example: *Web Development Intern – Doe, Jane*

Applications without these materials will not be considered.

Your cover letter should address the following questions:

1. What excites you about Vibewire Youth Inc.? How does the mission resonate with you?
2. Tell us about why you want to be an Intern in this role.
3. What previous experience do you have that is relevant to this role?
4. What are the skills that you hope to develop in this position?